



U.S. GENERAL SERVICES ADMINISTRATION (GSA)

FEDERAL SUPPLY SERVICES (FSS)

00CORP – CONSOLIDATED SCHEDULE

INCLUDING

MISSION ORIENTED BUSINESS

INTEGRATED SERVICES (MOBIS) &

ENVIRONMENTAL SERVICES (ES)

**CONTRACT No. GS-00F-0067N**

C. H. Guernsey & Company  
5555 North Grand Boulevard  
Oklahoma City, OK 73112

[www.chguernsey.com](http://www.chguernsey.com)

## **FEDERAL SUPPLY SERVICES SCHEDULE**

00CORP – CONSOLIDATED SCHEDULE

CONTRACT NO. GS-00F-0067N

Authorized Federal Supply Schedule Price Lists

### General Services Administration

Special Item Number (SIN):      C R499 MOBIS  
    Sub-SIN Number                      874-1 & 1RC Consulting Services  
  874-2 & 2RC Facilitation Services  
  874-3 & 3RC Survey Services

C R707 MOBIS  
  874-6 & 6RC Acquisition Management Support

C F999 Environmental Services  
  899-1 & 1RC Environmental Consulting Services

C F110 Environmental Assessment  
  899-7 Geographic Information Systems (GIS) Services

Contract Period:                      Sept 15, 2010 – Sept 14, 2015

Contractor Information:            C. H. Guernsey & Company  
  5555 North Grand Boulevard  
  Oklahoma City, OK 73112  
  Phone: 405.416.8100  
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Business Size:                        Large (except NAICS Code 562910 – Small Business  
  due to less than 500 employees)

Program Coordinators:            MOBIS:            Cindy Baker, 405.416.8272  
  [cindy.baker@chguernsey.com](mailto:cindy.baker@chguernsey.com)

  Environmental  
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## **What are “MOBIS” & “Environmental” Services?**

- Mission Oriented Business Integrated Services (MOBIS)
- Environmental Services (ES)

MOBIS and ES are Federal Supply Service (FSS) Schedules offered by GSA to provide agencies with a streamlined procurement device to access management and environmental consulting services for the implementation of quality management, environmental, and other related system change processes. MOBIS encompasses efforts that will improve the performance, quality, timeliness, and efficiency of services provided. ES is designed to support agencies in meeting their environmental requirements.

## **What’s in it for Me?**

Agencies are assured their procurements will meet the best value criteria for Government acquisitions, complying with all applicable regulations, including FAR provisions and CICA requirements, with no FBO synopsis required. Major advantages include easy access to commercially available services with pre-negotiated volume discount pricing and no FBO synopsis required!

## ***Why C. H. Guernsey & Company?***

### **Qualifications and Experience**

Founded in 1928, GUERNSEY has been one of the premier consultants to the Federal government for the past 30 years. Our expertise in privatization, competitive sourcing, infrastructure analysis, system design, environmental audits, environmental compliance, environmental program management, waste management, geographic information systems, and training is renowned throughout the private and public sector. Our expertise has been applied broadly throughout the Federal government. Our private sector experience includes a broad range of management and environmental consulting from policy development, strategic planning, project implementation, cost analysis/management, and the design of evaluation and control measures. Our team of experts in economics, environmental compliance, legal/regulatory arena, MBAs, CPAs, engineers, and planners stand ready to serve you.

### **Customer Satisfaction and Cost Control**

Our clients are the best judge of GUERNSEY’s ability to deliver a quality product, meet demanding schedules, and control costs. Our ACASS ratings and client performance feedback surveys have spoken loud and clear. GUERNSEY delivers timely, exceptional service at a competitive price!

### **Statement of Work (SOW)**

GSA Schedule Contracts are negotiated with a number of qualified companies for a group of related services to be provided directly to the agency. GSA has taken much of the stress out of the acquisition process so agencies can focus on their mission, saving both time and money. Agencies determine the required services, the best value, and place orders utilizing GSA Advantage!, E-Buy, or GSA Schedules E-Library.

## Services Offered through this Contract

### MOBIS

#### SIN C R499 Consulting Services:

Strategic, business, & action planning	Energy management & efficiency analysis
Process and productivity improvement	Performance audits & benchmarking analysis
Risk and market analysis	

#### SIN C R499 Facilitation Services

Technical and strategic training	Meeting planning, recording, and debriefing
Team building and problem solving	Conference / workshop development & facilitation

#### SIN C R499 Survey Services

Data collection and sampling	Statistical analysis and evaluation
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#### SIN C R707 Acquisition Management Support

Utility & housing privatization	Life cycle cost analysis & cost comparison
OMB Circular A-76 (i.e., PWS, MEO, etc.)	Operational impact assessment
Source selection assistance	

### ENVIRONMENTAL SERVICES

#### SIN C F999 Environmental Consulting Services

Environmental Impact Statements (NEPA)	Identification / mitigation of vulnerabilities
Archeological / cultural resource management	Compliance audits / management / contingency
RCRA / CERCLA site investigations	Environmental Management Systems (EMS)
Pollution / spill prevention & permitting	Data collection / feasibility / risk analysis
Endangered species, wetlands, & risk analysis	Emergency response plans / reporting software
Waste management / minimization / characterization	

## SIN C F110 Geographic Information Systems (GIS) Services

Mapping / cartography

Emergency preparedness planning / analysis

Natural resource planning / site selection

Logs / topography / 3D and 4D data / interpretation

### Ordering Procedures

GSA's Schedule program is a quick, streamlined procurement process. The Consolidated Schedule contract vehicle ensures contractor compliance with applicable acquisition rules and regulations. GSA has previously determined the fixed labor rates included in the price list are "fair and reasonable." Federal agencies directly control the contracting process subject to competitive procedures discussed below or as required by their applicable agency. In other words, the Federal agency controls the process from determining qualified bidders, performing best value determination, and monitoring and controlling the contractor. Refer to FAR 8.4 for complete details of the procurement process.

### General Process

1. Federal agency develops an SOW that outlines the work to be performed, performance period, any special requirements, etc.
2. Agency requests quotes from contractors or justifies sole source procurement (J&A).
3. GUERNSEY develops proposal and responds to the RFP.
4. Client evaluates quotes and selects contractor using a best-value determination.
5. Federal agency contracting officer and GUERNSEY negotiate, if necessary.
6. The Federal agency contracting officer issues a task order.
7. GUERNSEY begins work

### Specific Contract Data

#### Documentation

- Minimum / Maximum Order: \$2,500 / \$1,000,000, respectively
- Geographic Coverage: Worldwide
- Production Points: Same as GUERNSEY, dependent on order
- Prices shown are net discounted
- Prompt Payment Terms: Net 30 days
- Government Charge Card: Accepted
- Foreign Items: None
- FOB Points and Packing Charges: Destination / Not applicable
- Ordering and Payment Address: See cover page
- Warranty Provision: Standard commercial warranty (generally not applicable to services)

## Price List - 2010

<b>Government Labor Category Offered</b>	<b>Discounted Hourly Rate</b>
Consulting Economist	\$ 197.29
Principal	\$ 188.06
Senior Project Manager	\$ 152.03
Project Manager	\$ 126.85
Senior-1 Engineer/Analyst/Consultant	\$ 131.09
Senior-2 Engineer/Analyst/Consultant	\$ 108.00
1 Engineer/Analyst/Consultant	\$ 91.61
2 Engineer/Analyst/Consultant	\$ 76.93
Senior Field Technician	\$ 109.90
1 Field Technician	\$ 93.09
2 Field Technician	\$ 66.61
Designer/Technician	\$ 62.01
CADD Operator	\$ 50.73
Secretarial/Clerical	\$ 36.46
Non-Labor Expenses	@Cost

## Service Contract Act (SCA)

<b>SCA Matrix</b>		
<b>SCA Eligible Contract Labor Category</b>	<b>SCA Equivalent Code Title</b>	<b>WD Number</b>
1 - Field Technician	30083 - Engineering Technician III	05-2432 (Rev. 11)
2 - Field Technician	30082 - Engineering Technician II	05-2432 (Rev. 11)
Designer / Technician	30063 - Drafter/CAD Operator III	05-2432 (Rev. 11)
CADD Operator	30062 - Drafter/CAD Operator II	05-2432 (Rev. 11)
Secretarial / Clerical	01020 - Administrative Assistant	05-2432 (Rev. 11)

The Service Contract Act is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

## Labor Category Descriptions

CATEGORIES	DESCRIPTION
Consulting Economist	Ten years experience along with a graduate degree (Masters, PhD) in finance, accounting, business management, or related field. Experience dealing with preparation/analysis of financial alternatives, life cycle costs, etc.
Principal	Minimum of 15 years of project management experience. Principal in charge. Overall responsibility. Contract Management. Minimum of Bachelor's degree in science, mathematics, engineering, or a related business field. Registered and/or licensed as applicable.
Senior Project Manager	Ten years of project management experience. Have ability to direct and coordinate a variety of professional disciplines to achieve project goals. Primary responsibility – project planning, scheduling, and reporting. Monitors and guides staff in the production of project deliverables. Minimum of Bachelor's degree in science, mathematics, engineering, or a related business field.
Project Manager	Five years of project management experience. Have ability to direct and coordinate a variety of professional disciplines to achieve project goals. Primary responsibility – project planning, scheduling, and reporting. Monitors and guides staff in the production of project deliverables. Minimum of Bachelor's degree in science, mathematics, engineering, or a related business field.
Senior 1-Engineer/Analyst/Consultant	Ten years experience in appropriate field. Provide technical expertise, quality assurance, project management, and leadership in planning phases of projects, and coordination/execution of complex projects. Requires knowledge of engineering software applications. Must have an engineering degree and be a registered Professional Engineer.
Senior 2-Engineer/Analyst/Consultant	Five years experience in appropriate field. Provide technical expertise, quality assurance, project management, and leadership in planning phases of projects, and coordination/execution of complex projects. Requires knowledge of engineering software applications. Must have an engineering degree.
1-Engineer/Analyst/Consultant	Ten years experience in appropriate field. Provide technical expertise, quality assurance, project management, and leadership in planning phases of projects, and coordination/execution of complex projects. Must have a Bachelor's degree in science, mathematics, engineering, or a related business field.
2-Engineer/Analyst/Consultant	Five years experience in appropriate field. Provide technical expertise, quality assurance, project management, and leadership in planning phases of projects, and coordination/execution of complex projects. Must have a Bachelor's degree in science, mathematics, engineering, or a related business field.

CATEGORIES	DESCRIPTION
Senior Field Technician	Ten years experience in conducting field investigations to obtain data for use in project execution. Provide technical expertise, quality assurance, and coordination/execution of complex projects. Must be able to read and understand utility system drawings and be knowledgeable of GIS software. Bachelor's degree in science, mathematics, engineering, or a related business field preferred but not required.
1-Field Technician	Five years experience in conducting field investigations to obtain data for use in project execution. Provide technical expertise, quality assurance, and coordination/execution of complex projects. Must be able to read and understand utility system drawings and be knowledgeable of GIS software. Bachelor's degree in science, mathematics, engineering, or a related business field preferred but not required.
2-Field Technician	Three years experience in conducting field investigations to obtain data for use in project execution. Provide technical assistance, quality assurance, and assist in the coordination/execution of complex projects. Must be able to read and understand utility system drawings and be knowledgeable of GIS software. Bachelor's degree in science, mathematics, engineering, or a related business field preferred but not required.
Designer/Technician	High School Diploma and technical training with one year experience. Provide graphics and/or field technician support to senior field technicians.
CADD Operator	<p>High School Diploma and technical training with one year experience. Prepares drawings of simple, easily visualized structures, systems, parts, or equipment from sketches or marked-up prints. Selects appropriate templates or uses a compass and other equipment needed to complete assignments. Drawings fit familiar patterns and present few technical problems. Typical assignments include:</p> <ul style="list-style-type: none"> <li>• From marked-up prints, revises the original drawings of a plumbing system by increasing pipe diameters.</li> <li>• From sketches, draws building floor plans, determining size, spacing, and arrangement of freehand lettering according to scale.</li> <li>• Draws simple land profiles from predetermined structural dimensions and reduced survey notes.</li> <li>• Traces river basin maps and enters symbols to denote stream sampling locations, municipal and industrial waste discharges, and water supplies.</li> </ul>

CATEGORIES	DESCRIPTION
Secretarial/Clerical	High School Diploma and one year experience in preparing, transcribing, transferring, systematizing, and preserving written communications and records; gathering and distributing information; operating office machines; storing, distributing, and accounting for stores of materials; operating telephone switchboards; distributing mail and delivering messages; and performing other administrative support and clerical duties. Provides secretarial support in an office, usually to more than one individual. Works fairly independently, receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office.



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